

Resume Sample

Name: [include your full name]

Contact details:

[this should include your mobile number and email address where the employer can contact you]

Objective

[the objective outlines the career goals and personal goals you may wish to achieve; this does not require a lot of detail just a basic overview]

I have been in the construction industry for the last 3 years as an apprentice carpenter for a commercial builder. After having gained some experience in the commercial building industry, I feel I would like to further my experience as apart of residential/ home building. Outline your career goals, or job you wish to apply for

Education [this section can be duplicated if necessary and should be in order of your most recent educational experience to your least recent]

Name of school/ education provider.

Swinburne

Dates of when you attended.

2018-2020

Certificate/ Degree obtained

Cert II in Construction

Employment History [this section can be duplicated if necessary and should include the most recent to your least recent]

Dates of when you were employed.

Where you were employed

What your roles and responsibilities were